Are you all set? - Checklist for a complete EMBA application

Please follow the instructions of the [application portal](https://www.wiso.uni-koeln.de/en/business-school/executive-mba/application/) and complete the application form.

For the application process the following is required:

- Completed [application form](https://www.wiso.uni-koeln.de/en/business-school/executive-mba/application/)
- Academic degree certificate (at least bachelor)
- CV/Resume
- Your photo (max. 500 KB)
- Copy of passport
- Name minimum of two up to three recommenders.
  *(Your recommenders will automatically receive a form to fill in.)*
- Three typed personal essays covering these questions:
  - How do you see your career developing and how will this programme help you achieve your goals?
  - Describe how the socio-economic environment in which you live/work impacts your business decisions.
  - Describe the most difficult decision you have made and its effect on you.

*(Each essay should contain around 500 words.)*

**General requirements**

- Minimum of four years of postgraduate work experience that show your
  - professional achievements and goals and
  - your leadership abilities
- Proof of English language proficiency level B2 (CEFR/GER)

Please notice that you will be asked to pay a subscription fee of 100 € before finalizing the application.

Find further information on:

Questions?
Please contact our Marketing & Admissions Managers:
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