



I hereby apply for the MBA Programme at the University of Cologne Business School starting on **1 March 2022**.

## Biographical Information

Mrs. <input type="checkbox"/>	Mr. <input type="checkbox"/>
<input type="text"/>	<input type="text"/>
First Name	Surname/Last Name
<input type="text"/>	<input type="text"/>
City of Birth	Date of Birth (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>
Nationality	Country of Residence

## Current Mail and Address

<input type="text"/>	<input type="text"/>
Street, Number	City
<input type="text"/>	<input type="text"/>
Postal Code	Country
<input type="text"/>	<input type="text"/>
Mobile Phone Number	Email Address

## Language Proficiency

<input type="text"/>	<input type="text"/>
Mother Tongue (please specify)	English (please indicate the level)
<input type="text"/>	<input type="text"/>
Other (please specify)	Other (please specify)
<input type="text"/>	<input type="text"/>
Other (please specify)	Other (please specify)

## Education

<input type="text"/>	<input type="text"/>
Institution 1	City, Country
<input type="text"/>	<input type="text"/>
Attendance Date from - to	Level (Bachelor, Master, other...)
<input type="text"/>	<input type="text"/>
Title of Degree	Subject Area



<input type="text"/> Institution 2	<input type="text"/> City, Country
<input type="text"/> Attendance Date from - to	<input type="text"/> Level (Bachelor, Master, other...)
<input type="text"/> Title of Degree	<input type="text"/> Subject Area

<input type="text"/> Institution 3	<input type="text"/> City, Country
<input type="text"/> Attendance Date from - to	<input type="text"/> Level (Bachelor, Master, other...)
<input type="text"/> Title of Degree	<input type="text"/> Subject Area

## Work Experience

<input type="text"/> Number of Years of Postgraduate Full-Time Work Experience
Does your current employer know that you are applying for the part-time MBA?    Yes <input type="checkbox"/> No <input type="checkbox"/>

<input type="text"/> Current Company	<input type="text"/> Industry
<input type="text"/> City	<input type="text"/> Country of Operation
<input type="text"/> Current Job Title	<input type="text"/> Department
<input type="text"/> Date of Employment from	<input type="text"/> Average Work Hours per Week
<input type="text"/> Starting Salary in €	<input type="text"/> Current Salary in €
<input type="text"/> Your Role and Responsibilities	



<input type="text"/>	<input type="text"/>
Previous Company 1	Industry
<input type="text"/>	<input type="text"/>
City	Country of Operation
<input type="text"/>	<input type="text"/>
Job Title	Department
<input type="text"/>	<input type="text"/>
Date of Employment from – to	Average Work Hours per Week
<input type="text"/>	<input type="text"/>
Starting Salary in €	Ending Salary in €
<input type="text"/>	<input type="text"/>
<input type="text"/>	
Your Role and Responsibilities	

<input type="text"/>	<input type="text"/>
Previous Company 2	Industry
<input type="text"/>	<input type="text"/>
City	Country of Operation
<input type="text"/>	<input type="text"/>
Job Title	Department
<input type="text"/>	<input type="text"/>
Date of Employment from – to	Average Work Hours per Week
<input type="text"/>	<input type="text"/>
Starting Salary in €	Ending Salary in €
<input type="text"/>	<input type="text"/>
<input type="text"/>	
Your Role and Responsibilities	



## Financing Your MBA

Please indicate how you will finance the expenses of the MBA Programme (tuition fees, travel costs, etc...)?

- Own Saving
- Bank Loan
- Sponsorship from Employer
- Scholarship
- Other – please specify: \_\_\_\_\_

## Marketing Information

\_\_\_\_\_  
How long ago did you start to consider a postgraduate programme?

\_\_\_\_\_  
How long ago did you start to consider this MBA programme?

How did you become aware of this MBA programme?

- Internet Research
- Fair
- Info Day / Webinar
- Alumni
- Other – please specify: \_\_\_\_\_

\_\_\_\_\_

Place/date (DD/MM/YYYY)



\_\_\_\_\_

Signature of the applicant

*Please send this completed and signed Application Form with your further application documents via email to [mba-admission@uni-koeln.de](mailto:mba-admission@uni-koeln.de).*



## Data protection declaration in accordance with Art. 13 of the General Data Protection Regulation (GDPR)

In accordance with the EU General Data Protection Regulation (GDPR) applicable from 25 May 2018, we hereby inform you about the processing of your personal data by us and about the rights to which you are entitled.

### **1. Controller**

The controller for the processing of personal data within the meaning of Art. 4 para 7 GDPR is:

University of Cologne Business School gGmbH  
Universitätsstr. 24  
50931 Cologne  
Germany

Our data protection officer can be contacted at: [bs-datenschutzbeauftragter@uni-koeln.de](mailto:bs-datenschutzbeauftragter@uni-koeln.de)

### **2. Data source and use**

We use personal data and biographical information provided by applicants themselves via the website, on the application form and in the attachments to the application. Specifically, we process the following data:

- Names and addresses including email addresses and telephone numbers,
- date of birth and nationality,
- current and past employers,
- biographical information on education and professional career,
- certificates of academic degrees and, if applicable, job references.

### **3. Purpose of data processing and legal basis**

#### **• Information and application process (Art. 6 para. 1 lit. b GDPR).**

We process your data in order to inform and advise you as well as to decide on admission to the MBA programme and - in case of admission and acceptance of the study place - for the purpose of study and examination administration, as well as accounting.

#### **• Balancing of interests (Art. 6 para. 1 lit. f GDPR)**

We may also use your data on the basis of a balance of interests to protect the legitimate interests of us or of third parties. Our interest in the respective processing usually arises from the fact that you are studying for the MBA with us.

#### **• Fulfilment of legal obligations (Art. 6 para. 1 lit. c GDPR).**

We are subject to various statutory and legal requirements that oblige us to process your data. Relevant here is in particular the law on statistics for higher education as well as for vocational academies. As far as the specific purpose allows, we process your data anonymously.

### **4. Recipients of the data**

Your data will not be passed on to third parties. Within the application process and the study and examination administration, your data will only be exchanged between the Business School and the University of Cologne.

### **5. Duration of data storage**

As far as necessary, we process your personal data for the duration of the application or the period of study. In addition, we are subject to various storage and documentation obligations, which result in particular from audit and commercial law regulations. The retention and documentation periods specified there are generally ten years. Finally, the storage period is also assessed according to the statutory limitation periods, which, for example, according to §§ 195 ff. of the German Civil Code (BGB), can generally be three years.

### **6. Data protection rights**

Subject to the respective legal requirements, you have the right to information (Art. 15 GDPR), to correction (Art. 16 GDPR), to deletion (Art. 17 GDPR), to restriction of processing (Art. 18 GDPR) and to data portability (Art. 20 GDPR). You also have the right to lodge a complaint with a data protection supervisory authority (Art. 77 GDPR). In addition, you have the right to object at any time, on grounds relating to your particular situation, to the processing of personal data concerning you which is carried out on the basis of Article 6 para. 1 lit. f GDPR (processing based on balance of interests). If you object, we will no longer process your personal data unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.